

YEAR 2 (2021) – new items highlighted in Yellow.

#	Objective	Outcomes	Timescale	Lead Officer	What will this cost and how will it be funded	How will we measure success	Update
THEME 1 Council Leadership and influencing others							
1	Undertake an audit of Council policies to identify their impact on climate change and demonstrate that they are contributing positively to Climate Change	Complete audit of Council policies and plans to identify those that can make the greatest contribution to tackling Climate Change. Develop a programme outlining the timescale and resources for these policies to be reviewed and updated. This includes but is not limited to: Procurement Policy. Medium Term Financial Strategy. Capital Strategy. Asset Management Plan. Biodiversity Policy. Management Plans for parks and open spaces.	March 2021	Head of Policy Performance & Governance and other relevant Heads of Service	New post	All policies & documents updated and published	Biodiversity, Capital and Asset Management plans/policies have been updated to reflect the importance of Climate Change. The Procurement Policy is being updated in order to include sustainable element.
2	Increase number of sustainable	Identify opportunities for new sustainable planting	March 2021	Head of Operational Services	Existing staff time	No of sustainable	Meeting with street care team has been completed in order to

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	planting schemes across the borough	in parks, roundabouts, urban bedding etc.				planting schemes	review current sustainable planting systems and future of wildflower planting. Currently areas entering the borough prioritised for wildflowers and each park reviewed individually in terms of their suitability for sustainable planting. Further work highlighted by Epsom in Bloom.
3	Devise opportunities to shift away from reliance on cars to travel in the borough	Work with the Surrey County Council as the Highways Authority and other relevant providers to look at local transport infrastructure and develop a plan to support moving away from car use. Embed a culture of sustainable travel in new housing developments using sustainable travel locations.	March 2021	Head of Planning	Tbc	Policies in place	Work started with planning team on highways plans. Discussions with SCC completed around their current highway plans and what collaborative work can be completed.

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4	Provide information to support funerals that are ecological and environmental	Provide information & material on ecological and environmental internments.	Oct 2021	Head of Housing & Community	Dependent on outcome of review	Information signposting	Discussed with funeral staff – currently not suitable but Environment Officer to produce information relating to alternative options.
	Provide details to residents relating to how they can best help provide a green recovery	Introducing details via the Borough Insight and Climate Change Website relating to how residents/local business owners can adapt to given changes and help implement a green recovery.	March 2021	Environment and Sustainability Officer	Regular updates	Information signposting	Article completed/distributed to communications team. Due to be released in upcoming e-Borough insights in upcoming months.
THEME 2 Council buildings and energy use							
5	Reduce CO2 emissions in Council buildings and invest as appropriate	Based on audit provide an update on the findings with prioritised plan of action to address the highest polluting buildings.	Sept 2021	Head of Property & Regeneration	Funding for projects identified through existing budget, capital programme as agreed by members or	CO2 reduction in council buildings	Audit commenced to be circulated – important to indicate the areas with the most polluting factors. Ready to be circulated early June 2021.

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					external funding		
6	Reduce CO2 emissions caused by gas and other fossil fuel powered heating systems	Undertake a review of our current heating systems and identify options for tackling the highest emission buildings exploring alternative technology such as ground and air source heat pumps. Report back to Strategy and Resources outlining the findings of the review and the proposed next steps.	Sept 2021	Head of Property & Regeneration	Tbc	Report	Work has already commenced on this – heating systems to be reviewed by Projects Team.
7	Replace traditional lighting with energy efficient longer lasting LED lighting	Complete an energy survey of current lighting in Council occupied buildings to ascertain those that will reduce energy consumption. Then develop a programme based on business cases to switch all lighting to LED.	August 2021	Head of Property & Regeneration	Business cases submitted through the capital programme for determination by members	Energy surveys and funded works through capital programme	Draft feasibility study produced – to be distributed internally May 2021 for budget review in order to consider where lighting can be adapted.

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8	Increase use of PV panels on Council buildings	Appraise options for installation of solar panels on Council buildings through a feasibility study. then submit business case and planning permission for each building	August 2021	Head of Property & Regeneration	Feasibility study costs tbc Business case for capital bid or seek external funding	Bids considered and submitted. Agreed works through capital programme	Review of a number potential PV companies completed via draft feasibility study. Environment Officer produced budget and study to distribute to Leadership team by mid-June 2021 (awaiting further information from external sources) to review suitability for EEBC. Inclusion of long term cost/payback critical factor in choice.
THEME 3 Transport improvements & switch to lower polluting vehicles							
9	Implement a network of public electric charging points in the borough	A) Engage with Surrey County Council as the Highways Authority to develop a proposal and plan for a network of public charging points throughout the Borough for electric and hybrid vehicles to	Dec 2021	Head of Operational Services	Costs to be confirmed	Feedback on discussions that have taken place and timescales for action for charging points on the Highway.	A feasibility study has been undertaken and identified suitable sites. This will provide up to 24 EV Charging Points across the borough. Developments via external companies

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		encourage the switch to hybrid and fully electric vehicles. B) Explore opportunities to install electric charging points in Council operated car parks.				Proposals and business case for charging points in Council owned car parks	and new infrastructure builds will also contribute to the number of charging points.
10	Increase walking as an alternative to car use	a) Installation of new pedestrian signs and street maps to encourage walking as part Plan E. b) Encourage residents to walk through a range of initiatives and events.	March 2021 Ongoing	Chief Operating Officer/ Head of Policy, Performance & Governance	Plan E Existing staff time	No of new & improved signs No of events	Active April scheme promoted and work with SCC has commenced reviewing alternative active travel events in the borough.
11	Enable more people to switch from car to bus travel	Work with Surrey County Council to complete the rollout of real time bus passenger information displayed on bus shelters to make bus travel an easier option	By Dec 2021	Chief Operating Officer/ Head of Policy, Performance & Governance	SCC costs	No of RTPI displays installed	Contact made with SCC via Climate Change group to determine their current plans relating to this– promotion of COVID-adapted safe bus travel has begun across the borough. A new government

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							strategy of 'Bus Back Better' has been introduced this year which also sets out the vision and opportunity to deliver better bus services for passengers across England.
12	Fine drivers who leave engine running whilst parked	Implement the #DontBeldle campaign in the borough	April 2021	Head of Operational Services	CEO's and new post	Action taken and promotion	Don't be Idle document taken to committee on 26 th January 2021 – work and signage distribution awaiting legal confirmation to provide appropriate powers for staff.
13	a) Move to zero or low emission council-owned vehicles b) Promote the use of low emission vehicles in	Understand emerging practice to promote behaviour change to driving regarding; differential parking charges and preferential parking spaces and to promote low or zero emissions vehicles.	June 2021	Head of Operational Services	Aim to be cost neutral	Update car park working group on business case	a) Review has been undertaken and waste services continues to work with external companies studying options for the Council's waste vehicles.

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	Council owned car parks						b) Environment Officer to review preferential parking spaces for low emission vehicles.
14	Facilitate new car club scheme	Explore how to establish a car club within the Borough and promote the greater take up of car clubs and car sharing in the borough.	March 2021	Head of Policy, Performance and Governance	To be agreed in business case	Report back to Committee on options for a car club	Delayed until Year 3 due to COVID.
THEME 4 - Improvements to the environment							
15	Explore potential for land in the borough to be used for sustainable energy production	This may include locations for solar panels or wind turbines	March 2021	Head of Policy, Performance & Governance and relevant Heads of Service	Tbc	Report on options	Mapping of land to be reviewed to consider best options for solar energy. Work with solar buying schemes expected to commence in June which will be available for residents to apply for.

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16	Increase tree cover in the borough to enhance the Borough's biodiversity and increase carbon capture	Develop a plan to increase in tree cover in the borough where appropriate	March 2021	Head of Operational Services	Tbc	Plan	Countryside Officers have produced first internal update on this who will in turn consider the most appropriate areas for further tree planting.
17	Understand how the Council can increase the level of carbon capture from Council owned and managed land	Where possible increase the level of carbon capture that can be achieved by managing and enhancing biodiversity on Council owned land.	August 2021	Head of Operational Services	Business case for options	Increase carbon capture from Council owned land	Environment Officer continues to work with SCC who are reviewing this county wide to consider most effective options for carbon capture. Internal review of appropriate options to be distributed in August in order to consider potential next steps.
	Produce online questionnaire for residents/local groups to complete	Collate responses in order to align with our own Climate Change but allow for public opinion e.g. opinion Climate and	June 2021	Environment and Sustainability Officer	Staff time	Number of responses	Drafted waiting to be distributed – paper copies to be produced for those who require such.

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	surrounding the best ways to tackle Climate Change	Ecology Bill. Useful to gain local knowledge.					
	Annual reporting of DEFRA Local Authority Emissions (released June each year)	Brief reporting detailing changes in Scope 1, 2 and 3 emissions each year (for Borough Insight)	Annual	Environment and Sustainability Officer	Staff time		Expected in June. Data made available in 2020 distributed via E-Borough Insight article.
THEME 5 - Tackling and minimising waste							
18	Establish a "Library of Things" in the Borough	Undertake a review to understand what other councils have done in this area, what is required and best practice to operate a "Library of Things".	By March 2021	Head of Policy, Performance and Governance	Tbc	Report to Community & Wellbeing Committee	Delayed until Year 3 due to COVID.
	Increase Communication relating to Single Use Plastics and promote reusable materials within Council Owned Buildings.	Provide information via social media or another marketing means twice a month relating to this topic.	June 2021	Environment and Sustainability Officer	Staff time	Number of posts/articles	Multiple articles produced for E-borough insight and further opportunities will be used to promote reduction of SUP. Plan produced with communications team to distribute evenly throughout

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							next 6 months for best exposure.
	THEME 6 - Use of technology & information systems						
19	Wi-fi in the Town Centre	<p>Identify the mechanism to secure free wi-fi in the Town Centre.</p> <p>Report back on the options and next steps</p>	June 2021	Chief Operating Officer, Head of Policy, Performance and Governance	<p>Tbc</p> <p>Identify any external funding source</p>	Proposals	Working with BID manager to implement. This provides climate change benefits through reduction in paper use and increased connectivity.